

**WSF Virtual Executive Board Meeting  
Wednesday, September 30, 2020  
VP, DVP V and Federation Reporter Editor's Reports**

**VP REPORT:**

**Summary of Actions since July 9, 2020 Board Meeting:**

1. Assisted Secretary Linda on the July board meeting minutes.
2. Continued work on updating/consolidating WSF policies and procedures, standing rules, strategic plan, etc.

**Ongoing:**

1. Continue work on updating/consolidating the WSF policies and procedures, standing rules, strategic plan, etc. (*Mary Binder and Bea Bull*)
2. Continue support to WSF president and board, and WSF chapters.

**DISTRICT V DVP REPORT:**

**District Chapters:** Tri-Cities Chapter 1192; Yakima Valley Chapter 238

**Chapter/Board Visits, July 9 thru September 30:** No visits. Contacts via phone, emails, Zoom meetings.

**Actions to Note:**

1. Tri-Cities chapter:
  - a. Chapter August/September newsletter completed and distributed.
  - b. Attended Tri-City Regional Chamber of Commerce virtual July, August and September meetings/luncheons. Guest speakers: July – 4 area mayors for a “State of the Cities” report; August – Congressman Dan Newhouse (R-04) with his annual legislative update; September – Hanford update with Brian Vance, newly appointed DOE area site manager.
  - c. Attended July 13, August 17, September 14 virtual chapter board meetings. Provided WSF updates.
  - d. Attended the chapter’s first virtual chapter meeting, September 2. Provided WSF updates. Feedback from members was positive on the virtual meeting.
  - e. Chapter has a team for the virtual Walk To End Alzheimer’s. Local event is Sunday, October 11.
2. Yakima Valley chapter – Charles Rinker, chapter president, reported that his point of contact at Blossom Place (an Enlivant corporation, assisted-living community in Yakima) told him he is hoping the chapter can continue to meet at the facility when COVID restrictions are lifted. This would be very helpful for this small, struggling chapter.

**Ongoing/Upcoming District Actions:**

1. Tri-Cities chapter:
  - a. Continue having virtual board and chapter meetings through 2020.
  - b. Continue exploring outreach possibilities for increasing membership, e.g., participation in the area’s fall Senior Times Expo, Tuesday, October 20.
  - c. Continue contacting dropped members and those transferred to national-only status to encourage chapter membership.
  - d. Continue searching for future chapter leaders.

- e. Review chapter bylaws for changes, e.g., remove 2<sup>nd</sup> vice president and directors at large positions, and for compliance with revised NARFE bylaws.
2. Walla Walla area NARFE members: continue exploring options for an annual get-together with former members of the closed Walla Walla Chapter 237.
3. Yakima chapter:
  - a. Update/consolidate bylaws, articles of incorporation, standing rules.
  - b. Confirm a new meeting location in case Blossom Place restricts future gatherings/meetings as a result of COVID-19.
  - c. Continue exploring sending a letter to members with no known email addresses regarding status of chapter and meetings.
  - d. Continue contacting dropped members and those transferred to national-only status to encourage chapter membership.
  - e. Work to fill vacant appointed positions.

### **FEDERATION REPORTER EDITOR'S REPORT:**

**2020 Annual Newsletter:** Published August 14.

**2021 Newsletter Deadline:** To be determined.

**Summary of Actions since July 9, 2020, Board Meeting:** Finalized the 2020 annual *Federation Reporter*.

1. President Steve sent the newsletter electronically via NARFE's NES to WSF chapter and national-only members with email addresses in the NES.
2. Webmaster Linda posted it on the WSF website.
3. Additional b/w copies printed and are available, should members need.

#### **Ongoing:**

1. Evaluate newsletter's usefulness as a communication tool.
2. Review newsletter's layout and design for overall effectiveness.
3. Find a professional photographer/s for camera-ready headshots of officers/chairmen, where needed.
4. Review newsletter distribution to ensure widest possible dissemination.
5. Available to assist other board members and/or chapters with writing and editing.

#### **Submitted by:**

*Mary*

Mary A. Binder

Vice President

District V Vice President

Editor, *Federation Reporter*

September 27, 2020